



Is There a Short Cut?

Directions: Read over these abbreviations and answer the question at the bottom. Use as many of these symbols as possible when taking Cornell notes.

Word(s)	Symbol	Word(s)	Symbol
for	4	up/increase	↑
to	2	down/decrease	↓
with	w/	number	#
without	w/o	at	@
within	w/i	money/dollars	\$
and, plus	&, +	important	!
minus, less	-	greater than, more than	>
no, not ever	∅	less than	<
between	b/w	the same, equals	=
infinity, a great deal	∞	not the same, different	≠
positive, good, for	(+)	times, cross trans	X
negative, against	(-)	towards, going	→
question	Q/?	from	←
		therefore, because	∴

Additional Suggestions:

- Make names & titles into acronyms after writing them once.

Writing Process	WP
Ratios, Rates & Proportions	RRP
Bill of Rights	BoR
- Write the first few syllables of a long word and complete the word when reviewing notes.

collect	coll
helicopter	heli
- Write words deleting some vowels until notes can be reviewed.

speak	spk
communicate	commnicite
educational	eductnal

Can you think of some of your own short cuts?

1. _____ 2. _____
3. _____ 4. _____
5. _____ 6. _____